

(Proposed Course Structure to be introduced at under graduate level in Universities of Bihar)

Public Administration
(A) Major Core Courses

Sl. No.	Sem	Type of Course	Name of Course	Credits	Marks
1.	I	MJC-1	Principles of Public Administration	6	100
2.	II	MJC-2	Administrative Thought	6	100
3.	III	MJC-3	Indian Administration	5	100
4.	III	MJC-4	Personnel Administration	4	100
5.	IV	MJC-5	Comparative Administration	5	100
6.	IV	MJC-6	Administrative Law	5	100
7.	IV	MJC-7	Financial Administration	5	100
8.	V	MJC-8	Social Welfare Administration	5	100
9.	V	MJC-9	Development Administration	5	100
10.	VI	MJC-10	Public Policy Administration	4	100
11.	VI	MJC-11	Principles of Organization	5	100
12.	VI	MJC-12	Local Self Government	5	100
13.	VII	MJC-13	Good Governance	5	100
14.	VII	MJC-14	Administration of Public Enterprises	5	100
15.	VII	MJC-15	Modern Administrative System	6	100
16.	VIII	MJC-16	Research Methodology	4	100

Sub Total = 80

SEMESTER-II

PAPER	:	MJC-2	Full Marks : 100
TITLE OF THE PAPER	:	Administrative Thought	ESE : 70
CREDIT	:	6	CIA : 30

Course Objectives

This Course has been designed to give :

- CO1: An understanding of the theories of different Administrative thinkers.
- CO2: A special quality of critical thinking in addressing public issues and concerns.
- CO3: Basic knowledge of evolving Public Administration theories and its changing relevance in contemporary times.
- CO4: Familiarity with evolving terminologies and concepts of new thinkers.
- CO5: Life sketch of thinkers and also to assess their contribution to knowledge in reshaping Society.

Course Outcomes

After the completion of the course, the students will be able to :

- CO1: Learn democratic values of improving administration and its impact upon the society.
- CO2: Be updated with fundamental principles of thinkers and will learn to do comparative analysis.
- CO3: Have a rational approach in comprehending formalized administrative structure from different perspectives of theorists.
- CO4: Develop critique of knowledge and will also develop insights to review the thinkers and their concerned theories.

MJC 2: Administrative Thought		
Unit	Topics to be covered -	No. of Lectures
A. Western Thought -		
1	F. W. Taylor- Scientific Management Theory.	06
2	Henry Fayol - General & Industrial Theory of administration	06
3	Max Weber – Bureaucracy and Authority	08
4	Elton Mayo – Human Relation Theory	08
5	Herbert Simon – Behaviouralism and Decision Making Theory.	08
6	Woodrow Wilson – Dichotomy Theory	08
B. Indian Thought - Kautilaya		
1	Kingship Theory	04
2	Saptang Theory	04
3	Mandal Theory	04
4	Sadgun Theory	04
Tutorial		10
Total		70

Suggested Readings

1. Prasad and Prasad, Satyanarayan, *Administrative Thought*, Jawahar Publisher, New Delhi, 1995
2. Shum Sun Nisa Ali, *Eminent Administrative Thinkers*, Associate Publisher, New Delhi, 1981
3. M. L. Mishra, *Contemporary Management Thinkers*, Associate Publisher, New Delhi, 1981.
4. उमेश कुमार एवं संजय कुमार सिंह, प्राचीन एवं आधुनिक प्रशासनिक चिंतक, नेशनल बुक ऑर्गेनाइजेशन, नई दिल्ली, 2005
5. जियाउदिन खॉ एवं एस.एल. वर्मा, प्रशासनिक विचारधाराएँ, हिन्दी ग्रन्थ अकाडमी, जयपुर, 1974

Additional Readings

1. Umesh Kumar, *Kautilya's Thought on Public Administration*, National Book Organisation, New Delhi, 1990
2. Ashok Dubey, *Administrative Theories*, TMH Publication, New Delhi, 2008
3. Henry Fayol, *General and Industrial Management*, Piliman Publication, London, 1949
4. Woodrow Wilson, *The Study of Public Administration*, D. C. Public Affair Press, Washington, 1955
5. F.W. Riggs, *Administration in Developing Countries : The theory of prismatic Society*, Asia Publication House, Bombay, 1961.