

(C) Multidisciplinary Courses to be offered

Sl. No.	Sem	Type of Course	Name of Course	Credits	Marks
1.	I	MDC-1	To be selected from the basket	3	100
2.	II	MDC-2	To be selected from the basket	3	100
3.	III	MDC-3	To be selected from the basket	3	100

Sub Total = 09

13

SEMESTER -1

MDC -1

NGO Management

Course Outcomes:

CO1: Describe and represent concept of NGO

CO2: Illustrate Start up of NGO

CO3: Know management of NGO and learn the importance of resource mobilization and documentation

CO4: Write proposal and know the art of planning, implementing and evaluating strategy.

NGO Management (Theory: 1credit + Practical 2 credits)		
Unit	Topics to be covered	No. of classes
1	Concept of NGO: Meaning of NGO and GO, Difference between Government Organizations and NGO, Characteristics of good NGO, Structure of NGO, Functions of NGO, Advantages of NGO	04
2	Starting of NGO: Steps for starting NGO, Registration of NGO, Selection of Personnel, Training of Personnel, Identifying Funding agencies, Resource Mobilization.	03
3	Problems of NGO: Training, Recruitment, Funding, Resource Mobilization, Documentation	03
	Practical: Proposal writing under NGO Planning, implementation and Evaluation strategy under NGO, Documentation, PR in NGO. Visit to an existing NGO and prepare a report about the functioning of the NGO	20
	TOTAL	30

Reading List

1. S. Chandra, (2003). Guidelines for NGO Management in India. Kanishka Distributors, New Delhi
2. D. Lewis, (2001). Management of Non Governmental Development Organization, 2nd Edition. Routledge, Newyork.
3. A. Abraham, (2003). Formation and Management of NGOs, 3rd Edition. Universal Law Publishing Co. Pvt Ltd., New Delhi.