

**SYLLABUS**  
**BACHELOR OF ARTS**  
**AMBEDKAR THOUGHT AND SOCIAL WORK**  
**(ED CREDIT SYSTEM)**

(B) Minor Courses to be offered by the Department for students of other Departments of Faculties of Social Science

Sl. No.	Sem	Type of Course	Name of Course	Credits	Marks
1.	I	MIC-1	Life And Missions of Dr. Ambedkar	3	100
2.	II	MIC-2	Introduction to Social Work	3	100
3.	III	MIC-3	Pre-Ambedkar Social Cultural Movement	3	100
4.	IV	MIC-4	Social Thought of Dr. Ambedkar	3	100
5.	V	MIC-5	Religious Thought of Dr. Ambedkar	3	100
6.	V	MIC-6	Community Organisations	3	100
7.	VI	MIC-7	Educational Thought of Dr. Ambedkar	3	100
8.	VI	MIC-8	Dr. Ambedkar on Indian Constitution	3	100
9.	VII	MIC-9	Dr. Ambedkar on Human Rights	4	100
10.	VIII	MIC-10	Economic Thought of Dr. Ambedkar	4	100

**Sub Total = 32**

Note: The Department may reduce the syllabus of the Minor Courses as per the credit distribution. The Department concerned may also decide practical courses.

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## SEMESTER- II

TYPE OF COURSE	: MDC-2
NAME OF COURSE	: NGO Management
MARKS	: 100 (70+30)
CREDITS	: 3

## Objectives:

- Develop an understanding about non-governmental organizations.
- Acquire skills and competence in managing NGOs.
- To develop basic understanding in entrepreneur skills.

**COURSE OUTCOME :-** Learning to establish and register an NGO

## Course Contents:

Unit	Content	Periods
Unit I	<b>Conceptual Framework of NGOs</b> <ul style="list-style-type: none"> <li>• Voluntary initiatives in India: Pre/post-independence phase</li> <li>• NGOs: Concept, characteristics, nature, forms</li> <li>• Relationship between overnment and NGOs and their interface</li> </ul>	8
Unit II	<b>Establishing an NGO</b> <ul style="list-style-type: none"> <li>• Salient features of legal provisions: The Societies Registration Act, 1860; The Indian Trusts Act, 1882 and The Companies Act, 1956</li> <li>• Registering an NGO: Formation of society and registration process under appropriate legislation</li> <li>• National policy on voluntary sector</li> </ul>	8
Unit III	<b>Management of NGOs</b> <ul style="list-style-type: none"> <li>• Organizational Planning: Vision, mission, goals, formulation of objectives &amp; strategies and manpower/human resource planning</li> <li>• Management and functions of NGOs: Recruitment, selection, induction &amp; placement, training &amp; development, employee remuneration motivation and morale</li> <li>• Organizational environment &amp; culture, leadership, coordination and employee discipline</li> </ul>	8
Unit IV	<b>Project Implementation, Monitoring and Evaluation</b> <ul style="list-style-type: none"> <li>• Project formulation: Types, stages and factors affecting</li> <li>• Project implementation: Mobilization of resources, fund raising and grant-in-aid</li> <li>• Project monitoring and evaluation</li> </ul>	6

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**Readings Books / Paper :**

- Adams, Robert et al. (2002): Social Work: Themes, Issues and Critical Debates. Second Ed. Sage London.
- Chatterjee, Pranab (1996): Approaches to the Welfare State. National Association of Social Workers (NASW). Washington DC.
- Desai, Murli (2005): Ideologies and Social Work: Historical and Contemporary Analysis. Rawat Publication.
- Dubois, Brenda and Kalra, Krogurnd, Micky (2011): Social Work: An Empowering Profession 7th Edition. Pearson.
- Farley, W, Larry, L.S. and Scott, B.W. (2003): Introduction to Social Work. Allyn and Bacon.
- Higham, Patricia (2005): Social Work: Introducing Professional Practice. Sage.
- Kumar, Hajira (1994): Social Work: An Experience and Experiment in India. Gitanjali Publishing House.
- Morales, A.T., Sheafor, B.W. and Scott, M.E. (2010): Social Work: A Profession of Many Faces' London. Allyn and Bacon.
- National Association of Social Worker (NASW). (1999): Code of ethics. Available at [www.socialworkers.org/pubs/code/code.asp](http://www.socialworkers.org/pubs/code/code.asp). 1996; revised

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